



Western Wisconsin REALTORS® Association

**Application for Unlicensed Assistant
Access to NorthstarMLS**

Email to: Jean@WWRA.org or Fax to: 715-386-8276
Phone: 715-381-4663 Website: www.WWRA.org

I hereby certify that the individual listed below is an **unlicensed** support staff engaged by me and is authorized to obtain an individual MLS access code to work on my behalf. There is an annual administrative fee of \$25 payable to the Association before MLS access is provided.

Agent ID: _____ Agent Name: _____

Office ID: _____ Office Name: _____

Office Address: _____

Preferred Phone Number: _____

Unlicensed Assistant's Name (print): _____

Unlicensed Assistant's Email: _____

Preferred Phone Number: _____

Unlicensed assistant access is available only to an assistant who is **not licensed** as a real estate broker, salesperson, or appraiser, but has access to the MLS data working on behalf of an RMLS participant or subscriber.

AGENT/BROKER CERTIFICATION

I am approving MLS access for the person named above. I will notify my Association immediately when the person named above becomes a licensed agent or appraiser or is no longer engaged by me. If the individual becomes licensed, membership with the Association is required. I further acknowledge that I will be liable for any unauthorized usage of the MLS system as outlined in the RMLS Rules and Regulations.

Signature of Agent

Date

Signature of Responsible Broker (REQUIRED)

Date